

Intermediate Shortcut Keys

Let's start using Shortcuts more frequently

To do this	Press
Select current Region	Ctrl+A
Create a Table	Ctrl+T
Insert Chart	Alt + F1
Select A1	Ctrl+Home
Goto 1st Empty Row Down	Ctrl+Down Arrow
Goto 1st Empty Row Up	Ctrl+Up Arrow
Goto 1st Empty Row Right	Ctrl+Right Arrow
Goto 1st Empty Row Left	Ctrl+Left Arrow
Select All Cells Down until Empty Row	Ctrl+Shift+Down Arrow
Select All Cells Up until Empty Row	Ctrl+Shift+Up Arrow
Select All Cells Left until Empty Row	Ctrl+Shift+Left Arrow
Select All Cells Right until Empty Row	Ctrl+Shift+Right Arrow
Edit Cells	F2